

**Allenstown Public Library
Meeting of the Board of Trustees
59 Main Street
Allenstown, NH 03275**

May 21, 2024

The May 21st meeting of the Allenstown Public Library Board of Trustees was called to order at 5:02 PM by Kathleen and seconded by Mandy.

Present: Kathleen Pelissier, Betsi Randlett, Amanda Seibel, and JoAnne Dufort

Absent: Jeff Venegas

Public attendees:

Items:

- Agenda minutes from April 9th meeting were reviewed and ready to be posted. Kathleen moved to accept the minutes and Mandy seconded.
- Review Director's report and items from the agenda.
 - o New AC is installed and paid for.
 - o Moved money from hut account into non-lapsing.
 - o Received yearly budget money from the town.
 - o Created a rough draft of what the bookplate for baby dedication books could look like. Corresponding with a lot of libraries who so this program and they have families opt in for privacy issues. Email out to town clerk for the babies born in 2023. Included an example of sign-up forms. Some said towns completely refuse to give out info.
 - o Summer reading planning is going well. Smokey bear and a forest ranger are coming in to read a story for his 80th birthday. Each child who signs up receives a giant bubble wand, a free meal coupon at Great NH restaurants, and a bookmark that gives them an hour of free jumping at Altitude Trampoline Park in Concord.
 - o School principal has invited Betsi to go through the doubles of books that happened when the two schools combined. Visiting the new school tomorrow for that.
 - o April Stats- Patron Visits- 359, Checkouts- 397, Online checkouts- 257, New patrons-10, Facebook: 4,616 people reached and 152 engagements, Spice kits taken- 25, Crafts taken-30.
 - o Grants and Donations- \$5,570 in donations for summer reading, \$2,145.50 in seed donations.
- Review roles and responsibilities of trustees. They are on the website. We will update bylaws, roles and responsibilities. Tabled to see who has the edited copies and push the review out. If Jeff can't find them (possibly in a folder) we can re-edit a copy in the June meeting.
- Hooksett Bridge Newspaper- does the library keep newspaper collections? We don't. Most recent edition has a lot of stories about Allenstown. Comes out once every 3 months. Has really good information for Pembroke, Hooksett, Allenstown, etc. Not sure if they mail it or if you have to go to a store and pick it up. Betsi will get in touch with them to see if they could give us copies to hand out and then keeping a copy for historical reference.

The next Library Trustee meeting was scheduled for Tuesday, June 11th at 5PM at the Allenstown Library. Motion to adjourn was made at 5:25 PM by Kathleen and seconded by Mandy.

Respectfully submitted,
Amanda Seibel

