

**Allenstown Public Library  
Meeting of the Board of Trustees  
59 Main Street  
Allenstown, NH 03275**

**April 9, 2024**

The April 9<sup>th</sup> meeting of the Allenstown Public Library Board of Trustees was called to order at 5:06 PM by Jeff and seconded by Mandy.

**Present:** Kathleen Pelissier, Betsi Randlett, Amanda Seibel, JoAnne Dufort and Jeff Venegas

**Absent:**

**Public attendees:**

**Items:**

- Agenda minutes from March 14 meeting were reviewed and ready to be posted. Jeff moved to accept the minutes and Kathleen seconded.
- Review Director's report and items from the agenda.
  - Jeff and family have been doing amazing work in the basement. They want to do the other rooms as well. Jeff did a huge dump run as well.
  - Have been sent 539 seed pack donations worth roughly \$2,010.00.
  - So far have received \$3,067.00 in prizes and donations for summer reading.
  - All 500 solar eclipse glasses went out. Had 174 patron visits yesterday and over 75 phone calls.
  - Rescheduled Joyce Cooling and Heating to install new AC Friday, April 12.
  - New seed library is up and popular.
  - Booked 4 shows for summer reading: Lindsay and her puppet pals, Magic Fred, New England Party Animals, and Wildlife encounters.
  - The library needs to register for a PayPal giving fund account in order to apply for Walmart grants. Ok with signing up? Requires Betsi to give them banking information so they can deposit the grant money directly. Through PayPal which is secure. All voted yes to allow this.
  - Updated the posting policy on the website as requested last meeting.
  - Contacted the Hunt Foundation about the bank account we have in their name. They said they could close the account and use the money for whatever we wanted. Betsi moved to non-lapsing so that it can be used or summer reading. Once money is transferred out, let Kathleen know and she can ask the bank.
- Review roles and responsibilities of trustees. They are on the website. We will update bylaws, roles and responsibilities. Tabled to see who has the edited copies and push the review out. If Jeff can't find them (possibly in a folder) we can re-edit a copy in the May meeting.
- Need to review some policies that are listed on website- tackle a few at a time to see if they need to be updated. Jeff will look at any that have crazy dates and send those so they can be updated. Revisit bi-annually.
- We will set up a time for Betsi to show us the library operations in Spring.
  - Betsi can meet with anyone when they want to do a shadow. Hard to do as a group.
- In April meeting, revisit baby book dedication. Start working on program until we can get the names. Could tie into a summer event we are already doing. Doesn't need to be a bookcase, just do the ceremony and then put in rotation. When ready to read out book offer to the family.

The next Library Trustee meeting was scheduled for Tuesday, May 21<sup>st</sup> at 5PM at the Allenstown Library. Motion to adjourn was made at 5:32 PM by Jeff and seconded by Kathleen.

Respectfully submitted,  
Amanda Seibel