**Allenstown Public Library**

**Meeting of the Board of Trustees**

**59 Main Street**

**Allenstown, NH 03275**

**November 15, 2022**

The November 15th meeting of the Allenstown Public Library Board of Trustees was called to order at 5:12 PM by Jeff Venegas.

**Present:** Kathleen Pelissier, JoAnne Dufort, Amanda Seibel, Betsi Randlett, Jeff Venegas

**Absent:**

**Items:**

* Review and discuss acceptance of meeting minutes for 9/27 and 10/25 meetings. September is approved and October just needs a date edit and then both can be posted.
* Reviewed Director’s report and items from the agenda
	+ Betsi visited CRTC and looked over 30 logos and narrowed it down to five with the instructor. Copies of the 5 were shared with the board and votes of favorites submitted. They can be further refined, and colors can be changed etc. We can add our suggestions and refinements and bring to the public to see what they want. Gave some suggestions of edits to Betsi to bring back to CRTC for some edits before bringing to the public. Would love to see the public vote on these. Can revisit the edits in the January meeting.
	+ Director of Pembroke library called and wanted to meet up as he grew up in Allenstown. Talked about future collaborations- potentially summer programs and not overlapping with programming. Could we get a $10 pass or cheaper card for Allenstown residents? What do they use to check out books?
	+ Strong winds have broken the patio table. Highway will see if it can be fixed before being put away for the winter. Chad will look Thursday morning (11/17), they also looked at the drop box and they are going to look at that again and see what options there are to try and fix it.
	+ Outside sign updates- Outside sign is in rough shape. Betsi has put out quotes and is in communication with about 5 different companies. Would like to start at $2,000 installed. Betsi would like to go with one similar to the one we have now. We are good with what Betsi likes and she will get some more examples to bring back to the trustees. Betsi was having issues getting estimates so Kathleen would follow up as well. Can we get bear attached to the new signpost too? No updates at this moment
	+ Amazon is ending their line of credit payment method- they bill each month, and they are getting rid of this service. JoAnne noticed that the library checking account could possibly be linked to the Amazon account. This might be another solution to the problem. Kathleen spoke to Sherry about the card, the best course of action may be to link the checking account/debit card. That should seem to solve this.
	+ Mike Vachon asked to remove the dead tree in front of the library. Could Mike Vachon cut down the tree if we have him sign a liability waiver? Would his insurance work for the tree cutting if he did that. It is on states list, but they are understaffed and have not been able to get to it. Make sure town lawyer can review liability form. If lawyer approves board is ok with this.
	+ The budget presentation went well. No problems and questions at all. Impressed with all the grants that we have been working on.
	+ Book dedication to babies born in the year follow up- Kathleen can give out info when people come to town hall with birth certificate list should we begin this. Hill library got back to Betsi about how the dedicate the books for the babies born during the calendar year. Buy a book for each baby and then present the book and hire a performer for after the ceremony. Betsi will see if she can get a cost estimate from them on what about they spend.
	+ Holiday schedule- Kathleen and Betsi thought we should follow the towns holiday schedule. Library is only open 3 days a week. Kathleen posts the holiday schedule for the town hall at the start of the year, so all are aware. Most thought the library may be closed on election day and veterans’ day. Perhaps posting the library holiday schedule at the same time and we as a board meet ahead of time to flush out and discuss any questions before it gets posted. Perhaps we can chat about it in the January board meeting?
	+ Downstairs area- In the budget meeting, it came up if we were going to do more with the space. Betsi would like to make it nicer. New flooring, painting, lighting could be a start. Betsi will look into what we may need for that. Anything else Betsi wants to do for the next year? A lot of the list is done. Basement should be next on the list! Trying to get more lighting quotes as well for main area. If there is anything else on the list let me know. Also applying for a grant through United Way/Merrimack County- more info to come.
* The next Library Trustee meeting was scheduled for Tuesday, January 17th at 5PM at the Allenstown Library.
* The meeting was adjourned at 6: 25pm. Motioned by JoAnne and seconded by Kathleen.

Respectfully submitted,

Amanda Seibel