**Allenstown Public Library**

**Meeting of the Board of Trustees**

**59 Main Street**

**Allenstown, NH 03275**

**January 24, 2023**

The January 24th meeting of the Allenstown Public Library Board of Trustees was called to order at 5:07 PM by Jeff Venegas.

**Present:** Kathleen Pelissier, JoAnne Dufort, Amanda Seibel, Betsi Randlett, Jeff Venegas

**Absent:**

**Items:**

* Review and discuss acceptance of meeting minutes for 11/15 meetings. November is approved and can be posted.
* Reviewed Director’s report and items from the agenda
  + Betsi had public vote on new logos with revisions. The logo chosen by the most patrons was the logo with the red brick house with Allenstown Public Library around it. Was a vote in person in the library.
  + Director of Pembroke library called and wanted to meet up as he grew up in Allenstown. Talked about future collaborations- potentially summer programs and not overlapping with programming. Could we get a $10 pass or cheaper card for Allenstown residents? What do they use to check out books? Need to readd to February agenda. This has not been explored yet.
  + Strong winds have broken the patio table. This is all set and fixed and the drop box is holding up ok. Sealant was added.
  + Outside sign updates- Outside sign is in rough shape. Betsi has put out quotes and is in communication with about 5 different companies. Would like to start at $2,000 installed. Betsi would like to go with one similar to the one we have now. We are good with what Betsi likes and she will get some more examples to bring back to the trustees. Betsi was having issues getting estimates so Kathleen would follow up as well. Can we get bear attached to the new signpost too? No updates at this moment- Readd to next agenda. Jeff may know a sign person and will look into this as well.
  + Just started using the debit card as well and will help with keeping the books. Kathleen found some documents that said we may be able to get a credit card through the library through the town. Kathleen will share the paper next meeting on credit card policy.
  + Mike Vachon asked to remove the dead tree in front of the library. Lawyer approved the liability form and contract. Tree has been removed and cleaned the entire library yard as well.
  + Book dedication to babies born in the year follow up- Kathleen can give out info when people come to town hall with birth certificate list should we begin this. Hill library got back to Betsi about how the dedicate the books for the babies born during the calendar year. Buy a book for each baby and then present the book and hire a performer for after the ceremony. Betsi will see if she can get a cost estimate from them on what about they spend. Betsi will resend the email to Hill, NH library to see if we can get a reply.
  + Holiday schedule- Kathleen and Betsi thought we should follow the towns holiday schedule. Library is only open 3 days a week. Kathleen posts the holiday schedule for the town hall at the start of the year, so all are aware. Most thought the library may be closed on election day and veterans’ day. Perhaps posting the library holiday schedule at the same time and we as a board meet ahead of time to flush out and discuss any questions before it gets posted. Betsi will take the list from Kathleen and float by the ones that may be questionable at the next meeting so we can look it over.
  + Won $11,000 to update the lighting in the library from a New England wide grant. Would like to hire Mike Vachon to do the job. He gave a quote for the submission with the grant. Jeff is VERY excited. The grant is enough to cover what we need to do. Idea is to put LED lighting above crown molding and make it much lighter in here which will be great. A new switch will be put in as well. Will get us matching and longer lasting light bulbs. Will replace the lights downstairs as well. All are in favor to approve this updating.
  + Amazon is getting rid of the Amazon Smile program so library will not get those donations anymore.
  + Won $3,000 from the United Way to furnish the basement and create a lounge area in which families would be comfortable. Now we need ideas on what to do down there. Money is based on estimates for items submitted, chairs, bookcases, etc. Money for paint as well. They do want receipts for all that we buy as well. Have to spend it by May. Thinking March or April will be when we get it done. We do not want to move furniture in the snow. Could we put a floating floor down there as well? Something to think about.
* The next Library Trustee meeting was scheduled for Tuesday, February 21st, at 5PM at the Allenstown Library.
* The meeting was adjourned at 5:44. Motioned by Kathleen and seconded by Jeff.

Respectfully submitted,

Amanda Seibel