

**Allenstown Public Library
Meeting of the Board of Trustees
59 Main Street
Allenstown, NH 03275**

January 28, 2020

The January 28, 2020 meeting of the Allenstown Public Library Board of Trustees was called to order at 5:18 pm

Present: Betsi Randlett, Mike McGeehan, JoAnn DuFort, Kathleen Pelissier, Jeff Venegas

Items:

- Previous meeting minutes accepted.
- Review and discussion of Director's Report
- Betsi is set to begin notarizing.
- Board plan to implement and maintain a log book for Library accounts, passwords and Key control (distribution list).
- Boiler has been inspected and certified.
- Betsi is creating Library brochures.
- Library will not be displaying old "Welcome to Allenstown" sign(s)
- At 6:13 pm, Mike motioned to adjourn, Jeff seconded, meeting adjourned.

Minutes submitted by Mike McGeehan