

**Allenstown Public Library
Meeting of the Board of Trustees
59 Main Street
Allenstown, NH 03275**

July 16, 2019

The June 16, 2019 meeting of the Allenstown Public Library Board of Trustees was called to order at 5:00 pm

Present: Betsi Randlett (BR), Mike McGeehan (MM), Kathleen Pelissier (KP), Jeff Venegas (JV)

KP motioned to accept the last month's minutes, seconded by MM and passed.

Director's Report:

- Betsi is pursuing a Grant for \$5000 to fix handicap ramp. Request is to NH Charitable Foundation. Need to provide multiple current quotes. If cost is greater than grant, consider using Capitol Reserve Funds (current balance is \$16,000) to complete
- A/C was leaking. AJ Leblanc called to repair and clean. JV motioned that we have them do annual cleaning of A/C and furnace. KP seconded, passed.
- Summer reading is going well.
- Dan's Balloons was a big hit! 59 people attended.
- Betsi has 2 conferences she'd like to attend. JV motioned to spend \$55 for the first one, MM seconded, passed. Will revisit the second workshop soon (\$35).
- Dues for NHLA, YALS, CLNH, NELA, ALA, PLA and SILC totals \$371.
- Art exhibit 7/26/19 featuring Tracey Quimby will run 4-7.
- Betsi has sent info for town newsletter.
- Topsy bookcase requires attention.
- Handicap sign ready to be posted.

Old Business:

- Employee handbook is in the works.
- KP to work with Debbie on quarterly disbursement schedule.
- Board will review policies independently for now..
- Notary credentials for Betsi in the works.
- Discussion of how to acquire MS Software free.
- Possibly get new chairs from other town offices as they are surplus.

New Business:

- JV will talk to Mike F. about getting free or discounted passes to Bearbrook State Park.
- Board did visual inspection of Library and grounds to see what needs attention.

Next Meeting:

- Review of these and last month's minutes

Next meeting is August 20 16, 2019 at 5 p.m.

At 6:52 p.m., MM motioned to adjourn, KP seconded and board adjourned.

Minutes submitted by Mike McGeehan