

**ALLENSTOWN PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
59 Main Street
Allenstown, NH 03275**

NOVEMBER 27, 2018

The November 27, 2018 meeting of the Allenstown Public Library Board of Trustees was called to order by Chairperson, JoAnne Dufort at 4:12 pm.

Roll Call: JoAnne Dufort, Jeffrey Venegas, Bobbie Laflamme, Betsi Randlett

Old Business

- I. **Plumbing:** The toilet was successfully replaced.
- II. **Lawn/Snow:** Mowmentum has been hired for the lawn work and snow removal (plow/shovel).
- III. **Museum Passes:** Betsi agreed to look into this further.

New Business

- I. **Previous Meeting Minutes:** With a motion by JoAnne Dufort, and a second by Jeffrey Venegas, the minutes of October 16, 2018 and October 23, 2018 were unanimously approved.
- II. **Job Applicants:** Amy C. Has been hired as the new Library Assistant. She started on November 13, 2018.
- III. **Financials:** There was discussion on having the town responsible for our financials. It was agreed upon to keep the financials with the library. This will be brought back up for discussion in 12 months. In regard to the Library Director and Library Assistant being on the town wage scale, Jeff agreed to get more details. The group agreed to make a decision by the end of December. There was also discussion on allowing Betsi access to the bank statements (online account), and setting a minimum threshold for Betsi to write checks.
- IV. **Summer Reading Program Decor:** It was unanimously approved to allow Betsi to purchase up to \$95 for decorations for the summer reading program.
- V. **Website:** The website has been revamped with a new style and theme.
- VI. **Raptor Event:** Tabled for next meeting.

On a motion by Jeff Venegas, duly seconded by Bobbie Laflamme, the Board entered non-public session at 5:19 pm.

On a motion by Bobbie Laflamme, duly seconded by JoAnne Dufort, it was voted to adjourn the meeting at 5:26 pm.