

**ALLENSTOWN PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
59 Main Street
Allenstown, NH 03275**

OCTOBER 16, 2018

The October 16, 2018 meeting of the Allenstown Public Library Board of Trustees was called to order by Chairperson, JoAnne Dufort at 4:15 pm.

Roll Call: JoAnne Dufort, Jeffrey Venegas, Bobbie Laflamme, Betsi Randlett, Debbie Bender (for budget portion of meeting)

Old Business

- I. **Plumbing:** The plumbing work was completed by AJ Leblanc and Roto-Rooter.
- II. **Masonry:** The scaffolding has been taken away.
- III. **Flag Pole:** Tabled for future discussion.

New Business

- I. **Previous Meeting Minutes:** With a motion by Jeffrey Venegas, and a second by JoAnne Dufort, the minutes of September 18, 2018 were unanimously approved.
- II. **Job Applicants:** Betsi Randlett presented four resumes for review. Betsi will be scheduling interviews for the candidates this week.
- III. **Budget:** Debbie Bender distributed the preliminary budget. The trustees reviewed the line items and discussed what was included in each category. Debbie will be sending a sample narrative as an example of what to present to the budget committee. She also agreed to send over a clean copy of the budget with the edits made at today's meeting. There was also discussion on allowing the town to take on the financial duties of the library. It was agreed to add the topic to the November agenda.
- IV. **CLIF Grant:** Betsi noted that as part of the AES CLIF Grant, the library will receive \$1,000 in books, approximately 50-65 books. They discussed having an event at the library to showcase the receipt of the books.
- V. **Website:** The website was renewed for a one-year contract.
- VI. **New Purchases:** The trustees approved the purchase of a new chair and shelf for the library.
- VII. **Fall Clean-Up:** Betsi agreed to make phone calls in regard to fall clean-up, plowing, and shoveling.
- VIII. **Ideas for Library:** The group reviewed a list of ideas that Betsi had for continuous improvement of the library. It was agreed to get a quote for a new toilet and patron computers. The trustees will continue to look at the list as a means to improve the library.

On a motion of Jeffrey Venegas, duly seconded by Bobbie Laflamme, it was voted to adjourn the meeting at 6:23 pm.

Respectfully Submitted,
Bobbie Laflamme