

**Allenstown Public Library
Meeting of the Board of Trustees
June 26, 2014**

Call to Order

Present: Pauline Boutin, Kim Carbonneau, JoAnne Dufort, Library Director Amber Cushing

Acceptance of Agenda: Motion to accept the agenda made by Pauline, seconded by JoAnne. Motion passed.

Acceptance of Minutes: Minutes of the May meeting are unavailable.

Amber submitted her resignation effective Saturday, August 9 as she will be taking a position in Ireland. Kim made a motion to regretfully accept her resignation. The motion was seconded by JoAnne. Motion passed.

Budget

2014 Budget Review: The budget balance is \$21,369.08. The balance of the grant account is \$12,197.46 The non-lapsing budget amount is \$54.00 The supply line on the budget is getting low but most of the major purchases have been made. Now it is just consumables.

- Purchases : ALA membership renewed. Books and supplies.
- Staples Corporate Account: \$70 rebate going into the supply line.s
- Grant money bought games, puzzles, castle, lego table, patio furniture, and other furniture. A small freezer for the basement was purchased through the Sodori grant,
- The Finlay grant paid for the summer reading program (outdoor movie license).
- The Dollar General grant paid for the outlet on the patio, a battery operated sound system for outside movies. and a tailgate grill.
- Hunt Foundation: The grant is designated for construction projects. The plan was split into two phases, Phase 1 includes asbestos abatement, flooring, and a boundary survey, \$20,401. The insulation is \$705. The Foundation urged the library to approach the town for funds for the architectural plans. Library trustees will be at the town hall at 6:30 to share the specifics of the project and to ask for support.

Building & Maintenance

- Efficiency project: The efficiency quote is in. The total cost for the work is \$2603.54. \$674.54 represents the library's part (This cost includes the correction of a thermostat.) The project must be completed by April 18, 2015. The board will investigate ways of making that payment.

Library Director's Report

- Jesse Croft: Wants to be trained as a substitute. He has been doing community service. He understands computers and can pass a background check. He lives down the street. As a substitute, he will perform basic tasks. There is also another person also interested. She is a former Hooksett patron who home schools her daughter. The Trustees approved moving on that at a rate of \$10.00 per hour.
- Policy Review: As the Trustees work to find a new director, some of the policies may need to be reviewed.

- Technology Update: Work is ongoing with Gateway Customer Complaint to fix the computers. One has been returned and was set up 4/24.
- Patron management system: \$117 was purchased. It is in the process of being installed.
- Summer Reading program: Volunteer help needed.
- KBA event: Scheduled 6/28 at 1 pm. Rocket building workshop. Our cost is \$50 out of the Finlay Grant.
- Catalog training: SILC will hold advanced training in July. The cost for each library will be \$29.95. July 8. Patty will cover that.

Old Business

- Mrs. Plourde's Memorial: A tentative date of August 16 is being considered.
- HTG Program (Humanities to Go) grant approval was received.
A Walk Back in Time: The Secrets of Cellar Holes, 9/25/2014, 6pm
 Our share will be \$35.
- Programs: Amber was approached for several programs. The Master Gardeners Speakers Bureau will do a class. A College and Career program is also available for the summer for elementary and high school aged children.
- Window restoration: Grant was submitted on 4/22. .

Next Meeting: July 31 3:30