

**Allenstown Public Library
Meeting of the Board of Trustees
January 15, 2015**

Call to Order

Present: Pauline Boutin, Kim Carbonneau, Joanne Dufort, Library Director Debbi Lambert

Acceptance of Minutes: Motion to accept the December minutes made by Joanne, seconded by Kim. Motion passed.

Acceptance of Agenda: Motion to accept the agenda was made Kim, seconded by Pauline. Motion passed.

Budget

2014 Budget Review: The remaining budget balance is \$1,953.47 (with a few utility bills outstanding) The total spent for the year is \$46,226.53. The balance of the grant account is \$4,872.88. The non-lapsing budget amount is \$1,192.59.

- ⤴ Once all the 2014 bills have been paid, the balance will be transferred to the non-lapsing account to be used for supplies.
- ⤴ The erate rebate is still pending.
- ⤴ The Hunt Foundation grant still has outstanding jobs: to wrap the pipes, pay the library portion of the insulation, and get the boundary survey. Home Depot has the pipe wrap we need and we can do it ourselves. Deb has a meeting planned with Greg Hood from the Hunt Foundation to review our plans and how they can be of assistance.
- ⤴ The accounts have shown a maintenance fee again. JoAnne went right down to the bank and the charges should be reimbursed (\$8.00) in the next statement.
- ⤴ Debbi is working on the audit preparations.

Building & Maintenance

- ⤴ Efficiency project: Newell & Crathern, LLC will be here to install the new thermostat and do some air sealing and attic insulation. The Liberty incentive is still good, so the \$2,663.54 job will cost us \$705.54 with the money to come out of the Hunt Grant.
- ⤴ The company that did the outside electric is Irish Electric.
- ⤴ We need to consider hiring a new person for shoveling. Pauline will call Dana to see if there is anyone in town who can shovel the ramp and the stairs.

Library Director's Report

- ⤴ We are still waiting for the craft hour to be advertised in the Banner. Debbi will look into it. She has requested that it be put in there.
- ⤴ The Children's Program, Mother Goose on the Loose, will begin next Tuesday morning, January 20.
- ⤴ It will be advertised on the sign.
- ⤴ Starting in March, Deb will visit the sixth graders at ARD and do some programming on internet research. (Ginger Darling is the ARD contact person)
- ⤴ Books and movies have been ordered.

Old Business

- ⤴ Window restoration: Tabled until insulation is done.
- ⤴ The Annual Report was submitted.

New Business:

- ⤴ A new Trustee will be needed in March.
- ⤴ Out-of-town registration will be \$10.00 from now on.

Next Meeting: February 19 at 3:30.