

**Allenstown Public Library**  
**Meeting of the Board of Trustees**  
**February 6, 2014**

**Call to Order**

Present: Pauline Boutin, Kim Carbonneau, Joanne Dufort, Library Director Amber Cushing

Acceptance of Agenda: As this was a meeting specifically to address budget adjustments, no agenda was prepared. Amber presented a few items needing attention or acknowledgment before the next regular meeting of the board.

Acceptance of Minutes: Minutes of the Jan. 30 meeting and the Feb. 6 meeting will be reviewed and accepted at the next regular meeting of the board.

**Budget**

- The revised 2014 budget of \$44,645 was reviewed. A *Program* line was added and adjustments were made to the following lines: Books/DVD, Salaries, Supplies, Contracted Services/Licenses, Computer Equipment and Repair.

**Building & Maintenance**

- The furnace repair man was in to address a heating issue. He needed to adjust the pressure. He will be returning with vents. The bill is still pending.
- Amber has been researching the tiles on the children's side fireplace. They were handmade in the 30's and are valuable. She is looking into a company that can reglaze them in order to continue to preserve them. We also need to make sure they are in our insurance policy.
- Amber is looking into a free estimate for insulating the library walls and attic. There is a program to help us defray some of the costs. Our heating bill is way too high for the size of our building due to inadequate insulation.

**Library Director's Report**

- A \$6.00 check will be made from non-lapsing to pay for the new book program.

**Old Business**

- It will take a few weeks to re-activate the downloadable program. It is already in process.
- Pauline made a motion and Kim seconded to re-enstate the ancestry.com program and the movie license. Motion passed.
- Kim made a motion and Pauline seconded to purchase 4 patron desk top computers for a cost of approximately \$1310.00. Motion passed. The computers will replace the aging and broken laptops and catalog computer. They will accept the Clean Slate program which will be purchased when the computers are hooked up. Amber will wipe the old laptops clean to use as a traveling lab. Diane Demers was consulted as to the best way to purchase them. She approved of either using the non-lapsing fund or one of our personal accounts to purchase and then the town will reimburse. They will be put on credit card for now with reimbursement to the cardholder upon receipt of an invoice.
- The use of erate money was discussed. That payment will be pending until the summer.

**New Business**

- Staffing decisions for 2014 were discussed. The subject will be further deliberated at the next regular meeting of the board.

**Next meeting: March 6, 3:30**