

**Allenstown Public Library  
Meeting of the Board of Trustees  
October 16, 2014**

**Call to Order**

Present: Pauline Boutin, Kim Carbonneau, Joanne Dufort, Library Director Debbi Lambert

Acceptance of Minutes: Motion to accept the September minutes made by Pauline, seconded by Joanne. Motion passed.

Acceptance of Agenda: Motion to accept the agenda was made Pauline, seconded by Kim. Motion passed.

**Budget**

2014 Budget Review: The remaining budget balance is \$9,069. The balance of the grant account is \$502.19. The non-lapsing budget amount is \$42.61. \$350 was moved from non-lapsing to grant account to settle the account for the digitization grant. The balance of the grant money will be forthcoming from the state and paid back to the non-lapsing account.

- The erate rebate is still pending.
- Hunt Foundation Grant: Apollo is preparing an estimate for subfloor to be added to the project. The date for the abatement to begin is October 27. The library will be closed for two weeks. The staff will be compensated for their time. Deb has contacted Lowe's and is waiting for the estimate for the carpet and linoleum for the bathroom. The closing will be advertised. Debbi has managed the impact on the overdues.
- The Moose Grant for the digitization was accepted as \$8,745. The deposit was made on 4/28/2014 for \$7,870.50. The remaining amount is pending after the finalized report is accepted. The final report was submitted 10/14.

**Building & Maintenance**

- Efficiency project: Tabled until the rest of the Grant projects are finished. Must be completed by April 18, 2015.
- The tattered flag has been removed and will be replaced before Veterans Day.
- Trash bins have to be put out on Saturday. They will be put in the handicap parking area.

**Library Director's Report**

- The phone message problem has been resolved.
- The patron management system is up and running.

**Old Business**

- Mrs. Plourde's Memorial: The Memorial was attended by 15 people. It was successful. Memories were shared and the family was very appreciative.
- HTG Program (Humanities to Go) Cellar Hole program was well-attended. Full house.
- Window restoration: Tabled until the asbestos project is complete.
- Clif Grant: The Allenstown School District and daycare portion of the Clif Grant was a great success. It was held on October 6. There is another program coming in the spring to complete that program.
- Electronic signatures training is complete and the program is up and running.

**New Business:**

- Christmas Lights project: The library, school, fire dept. the town hall and the boys and girls club. It will be December 6 from 5-7:30.

Next Meeting: November 20, 2014 3:30