

**ALLENSTOWN PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
59 Main Street
Allenstown, NH 03275**

JULY 10, 2018

The July 10, 2018 meeting of the Allenstown Public Library Board of Trustees was called to order by Chairperson, JoAnne Dufort at 4:04 pm.

Roll Call: JoAnne Dufort, Patricia Adams, Jeffrey Venegas, Bobbie Laflamme

Old Business

- I. **Plumbing:** The following quotes were received for the plumbing work/replacement: Al Terry \$811, AJ Leblanc \$450. JoAnne contacted Dana Calucci for a third quote before a decision is made.
- II. **Passes:** Patricia Adams (Patty) agreed to look into purchasing the museum passes as discussed last month.
- III. **Masonry:** The masonry work on the building is complete. Patty agreed to follow up with John in regard to removing the scaffolding and materials left behind.
- IV. **Flag:** Jeff is researching parts for repair of the flag pole.
- V. **Handicap Sign:** Jeff agreed to repair the sign by reinstalling in concrete bucket.
- VI. **Friends of the Public Library:** JoAnne will look into closing the "Friends" bank account.

New Business

- I. **Previous Meeting Minutes:** With a motion by JoAnne Dufort, and a second by Jeffrey Venegas, the minutes of the June 19, 2018 meeting were unanimously approved.
- II. **Financial Reports:** Patty distributed an updated budget and Monthly Expenditures report. There was discussion on the importance of keeping the check ledger up to date and accurate. The Trustees will discuss the option of having the town assume the financials at a future meeting. JoAnne will send an email to Deb Bender requesting our next allocation from the town.
- III. **Director's Report:** Patty distributed the June Director's report, which showed a successful summer reading program attendance.
- IV. **Future Meeting Schedule:** There will be no August meeting. The next meeting will take place on September 18, 2018.

On a motion of Bobbie Laflamme, duly seconded by Jeffrey Venegas, it was voted to adjourn the meeting at 5:50 pm.

Respectfully Submitted,
Bobbie Laflamme