

ALLENSTOWN PUBLIC LIBRARY

MEETING OF THE TRUSTEES

February 23rd, 2017

Call to order at 11AM

Present: JoAnne Dufort, Alice Phelps, Pauline Boutin, Patricia Adams. Shaun Mulholland, Town Administrator.

January minutes accepted: motioned: Pauline Boutin Second: JoAnne Dufort

Budget

2017 Budget Review: the approximate current budget balance is \$56,861.12.

JoAnne checked with Town Hall reference the Home Depot charge on our expenditures. The expense was for the Library for treatment of the vines growing up the side of the building.

Shaun Mulholland explained to the Trustees & Director what will happen to our funds once the March meeting has occurred. Once our warrant article passes a deposit of \$10,221.00 will be deposited into Capital Reserves for major building renovations such as: rebuilding existing chimneys & expand and renovate our existing bathroom. Pat will contact Steve's Masonry of Bow for estimate on the brick work.

Shaun also explained to the Trustees and Director the benefits of tax credits for nonprofit organizations to help defray costs of major improvement.

Building & Maintenance

Pauline persistently tried calling G&O Heating for an explanation of several service charges to no avail.

We have decided to use KPMB of Henniker for Heating and Cooling. The Town of Allenstown has currently accepted a contract with KPMB for the 2017 year. Peter Waterman is the contact person.

Library Director's Report

Pat reported on monthly statistics as well as patron visits to the Library.

Also, a monthly list of titles which includes books, dvds etc. will be attached to the current monthly minutes.

Old business/new business

With regret the Trustees accepted the resignation of Eric Morgan on December 13th ,2016. Pauline Boutin was appointed on December 19th, 2016 to take the position until March elections.

As of April 24th (school vacation week), we will be adding Wednesday to our weekly schedule. This will be a summer schedule only and will end September 30th, 2017. Hours are to be announced! Please check our website or come in and visit our Library for more information.

January statistics

225 items checked in

246 items checked out

66 renewed

Monthly statistics

Patrons 160

Computer usage 51

Craft time participants 2

Reference questions 25

Meeting adjourned at 1:45pm.next meeting Tuesday March14th2017 @ 11AM