

**Allenstown Public Library
Meeting of the trustees
January, 11th 2018 11am**

Present: Patricia Adams, Alice Phelps, Kate Beanlands, Joanne Dufort

Budget: 8,912

Financial

-The library will be taking over the bills and pay all their own bills With This in mind we will going to the bank to get a credit line for us to have on hand. Joann and alice will be speaking to the bank.

-Patti will contact amazon to find out why current credit line is not working as bill has been paid.

-Patti has been asked to do an expenses spreadsheet for the monthly expenses.

-We discussed needed to clarify that we are taking over the heat bill and water from the town hall.

- A trustee will come by to sign all checks to pay all bills for the library.

Building maintenance

-Paul Dupont will be removing snow from the fire exit, it needs to be kept clean in case of an emergency.

- The new storm door was installed by Lowes, There is a small opening in the bottom where door does not fit perfectly in an older building the installer said it's the best it can get.

New Business-

we are looking for new trustee, to join we will ask people interested in the library.

Meeting ended at 12:10 pm

Next meeting February 13th at 11:00 am