

Allenstown Public Library
Interlibrary Loan policy

The purpose of Interlibrary Loan is to obtain materials not available in the Allenstown Public Library. The library affirms that Interlibrary Loan is an adjunct to, not a substitute for, the library's collection. The Allenstown Public Library participates in NH State Library's Interlibrary loan van service in order to support the diverse needs of library users.

Use of Interlibrary Loan Service

1. In order to request material via Interlibrary loan, please speak to library staff.
2. In order to use the Interlibrary loan service, patrons must have accounts in good standing with the Allenstown Public library. This includes, but is not limited to: excessive overdue material, unpaid overdue fees and fines.
3. Patrons are responsible for caring for Interlibrary loan material and returning material back to the Allenstown Public Library by the due date. Patrons will be financially responsible for lost or damaged material, with fees and fines set by the lending library.
4. Patrons who previously abuse the Interlibrary loan service by repeatedly returning Interlibrary loan material late or damaged will have their Interlibrary loan borrowing privileges revoked, at discretion of the Library Director.